

Organization			Contact Name			
Address			City	State	Zip	County
Telephone	Fax	E-mail			Business Code - see Attachment: POD A	
Brochure Name/Headline		Brochure Size ___ 4x9 ___ Oversize	Brochure Expiration Date	Can remaining or expired brochures be discarded? ___ Yes ___ No	Commodity Code: official use	

Welcome Centers – Participation is **Free** to tourism entities in Pennsylvania. Distribution is not guaranteed. Contact us for details.

<input type="checkbox"/> Yes <input type="checkbox"/> No (✓) Make Brochures Available to All 14 Welcome Centers	see Attachment: POD A or Sales Material Map or www.PennsylvaniaOnDisplay.com for list of locations	Initial Shipment Quantity for WC's: Minimum 1,500 brochures
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Rest Areas

Pennsylvania Brochures Only

▼ Indicate Number of Display Pockets or "HV" for High-Volume Bin

▼	#1 Dauphin	#13 Columbia	#25 Allegheny
▼	#2 Dauphin	#14 Columbia	#26 Lawrence
▼	#3 Cumberland	#15 Montour	#27 Lawrence
▼	#4 Cumberland	#16 Clinton	#28 Venango
▼	#5 Luzerne	#17 Centre	#29 Venango
▼	#6 Monroe	#18 Jefferson	#30 Mercer
▼	#7 Susquehanna	#19 Jefferson	#31 Crawford
▼	#8 Luzerne	#20 Centre	#33 Erie
▼	#9 Pike	#21 Clinton	#34 Mercer
▼	#10 Pike	#22 Montour	#35 Bucks
▼	#11 Lackawanna	#23 Fulton	#36 Crawford
▼	#12 Luzerne	#24 Allegheny	

Turnpike Plazas (County)

Brochures from Anywhere

▼ Indicate Number of Display Pockets or "HV" for High-Volume Bin

▼	A Allentown (Lehigh)	K Sideling Hill (Fulton)
▼	B Hickory Run (Carbon)	L North Midway (Bedford)
▼	C Bowmansville (Lancaster)	M South Midway (Bedford)
▼	D Valley Forge (Chester)	N Cumberland Val. (Cumberland)
▼	F King of Prussia (Montgomery)	O North Somerset (Somerset)
▼	G P.J. Camiel (Chester)	P New Stanton (Westmoreland)
▼	H Lawn (Dauphin)	Q Oakmont (Allegheny)
▼	I Highspire (Dauphin)	S South Somerset (Somerset)
▼	J Blue Mtn. (Cumberland)	

First Month/Year	Last Month/Year	Total # Pockets or Bins	# of Months	Rate per Month	Standard Fee	Quantity Discount	Total Fee	Brochure Quantity Requested

See Attachment: POD A for prices, discounts and other terms of this agreement. Pennsylvania On Display staff will help estimate the quantity of brochures required.

Brochures must be received by the 15th of the month before the first month of service.

Signature _____

Print _____

Title _____

Date _____

Business Code: Please select from the following

10	Accommodations: B&Bs, Campgrounds, Hotels, Motels
20	Attractions: Amusements, Museums, Spas, Theatres, Wineries, Breweries, Others
30	Dining
40	Nature and Outdoors: Fishing Preserves, Golf, Hiking trails, Local, State & National Parks, Outfitters
50	Shopping
60	Visitor Services: TPAs, Chambers of Commerce, Downtown Associations, Expo/Conference Facilities, Transportation, Maps

Brochure Size: The maximum width for 4x9 pricing is 4.25 inches. The maximum height of any brochure is 11 inches.

Brochure Expiration Date: Brochures with expired calendars of events or other out-of-date information cannot be distributed.

Disposal Authorization: Unused brochures will be disposed of at the end of a contract unless specified here. Return shipments will be at the cost of the supplier.

Brochure Quantities: Your sales representative will suggest the quantity of brochures required. A minimum of 1500 brochures are required for welcome center distribution. We will notify you if our inventory runs low. If suppliers fail to provide either the initially requested quantity or replenishments, some locations may not receive brochures. If your brochure is unusually thick and/or popular, you may need to purchase multiple pockets or a High-Volume Bin to ensure a constant supply at all locations.

Inventory Management and Reports: Pennsylvania On Display can provide an inventory status report at any time. We suggest reviewing your inventory throughout the contract to avoid running out of brochures or having too many brochures remaining at the end of a contract.

Welcome Center Limitations: Welcome Centers have limited display and storage capacity. Individual Welcome Centers determine which brochures to distribute. Pennsylvania On Display will make your brochures available to all Welcome Centers, but cannot guarantee their selection. Distribution to Interstate Rest Areas and Turnpike Plazas is assured.

Distribution Timing: Locations are serviced weekly in season and bi-weekly in slower months.

Temporary Closures: Pennsylvania On Display is not responsible for lost distribution time due to temporary facility closures. Customers will be notified about closures in excess of 60 days and may request alternative location(s) or extend contract dates.

Rates:

Pocket Size	Per Month
4 x 9 Brochure in standard 2.25 inch deep pocket	\$28
4 x 9 Non-profit brochure in standard 2.25 inch deep pocket	\$16
4 x 9 Non-profit brochure with fewer than 3 month contract	\$28
4 x 9 All standard pockets with fewer than 3 month contract	\$56
8 x 11 Brochure in standard 2.25 inch deep pocket	\$56
4 x 9 in High-Volume Bin 31 inches deep	\$80
8 x 11 in High-Volume Bin 31 inches deep	\$120

Discounts: Discounts for multiple pockets are available.

Discounts do not apply to High-Volume Bins.

10 – 15 Pockets	10% (enter 0.9)
16 – 20 Pockets	15% (enter 0.85)
21 + Pockets	20% (enter 0.8)

Printer Information: Ask us for a discounted print quote!

Boxes cannot exceed 35 pounds.

If boxes contain more than 200 copies, brochures must be bundled in packs.

Boxes must be labeled as follows:

Pennsylvania On Display

Name of Brochure

Number of items per box

Items per pack (i.e. packs of 50, 100, etc.)

Shipping: Get a quote from us to pick-up your brochures or use our discounted carriers.

Receiving hours are M-F 8:30 – 4:30, Loading dock and forklift are on site

Ship brochures to:

Pennsylvania On Display

Rapho Business Park

147 Arrowhead Drive

Building #3

Manheim, PA 17545